



FARMLANDS HORSE OF THE YEAR 2015

GENERAL CONDITIONS

Please read the entire document carefully, particularly noting the highlighted clauses, as these have changed from 2014

ALL ENTRIES MUST BE SUBMITTED EITHER ONLINE WWW.EQUESTRIANENTRIES.CO.NZ OR BY COMPLETING THE HOY MANUAL ENTRY FORM AVAILABLE FROM WWW.HOY.CO.NZ.

SUBMISSION OF ENTRIES, AS ABOVE, IMPLIES THAT ALL COMPETITORS HAVE READ AND AGREE TO ABIDE BY THE FOLLOWING RULES AND REGULATIONS OF THE SHOW. ALL MANUAL ENTRIES MUST BE SIGNED.

BY ENTERING THE GROUNDS YOU AGREE TO ABIDE BY THE HEALTH AND SAFETY POLICY AND CONDITIONS OF THE 2015 FARMLANDS HORSE OF THE YEAR SHOW AND WILL FOLLOW THE INSTRUCTIONS OF SECURITY AND FARMLANDS HORSE OF THE YEAR STAFF.

FOR STABLING & CAMPING CONDITIONS AND PRICES PLEASE SEE STABLING SECTION AT WWW.HOY.CO.NZ. FOR MANUAL ENTRY, STABLING AND CAMPING FORMS MUST BE COMPLETED AND RETURNED WITH ENTRIES. FOR ONLINE ENTRIES, NO ADDITIONAL STABLING & CAMPING FORMS ARE REQUIRED.

As the owner/competitor of the Horse(s) or Pony(s) stated on the appropriate entry form, I understand that neither the Horse of the Year (Hawke's Bay) Ltd, Equine Productions Ltd [as Event Managers of the Farmlands Horse of the Year Show 2015 (Hereafter HOY Show)], Equestrian Sports New Zealand (hereafter ESNZ), nor any agent, employee or representative of these bodies accepts liability for any accident, loss, damage, injury or illness to horses, owners, riders, spectators, land, vehicles and their contents and accessories or any personal property whether caused by their negligence, breach of contract or in any way whatsoever.

GENERAL

1. All fees are as stated on the manual and online entry forms, and in the HOY Schedules listed on the website. Fees are GST inclusive.
2. All competitors, and where applicable all horses/ponies, must be registered with ESNZ on the days that they compete at HOY. All HOY participants in ESNZ disciplines must have full membership and full equine registration, both of which must be current.
3. All HOY competitors in non-ESNZ disciplines must have an ESNZ Community Membership, unless they already have full current ESNZ membership. <http://www.nzequestrian.org.nz/media/1706/new-membership-application.pdf>.
4. Please note that horses/ponies competing in non-ESNZ disciplines are not required to have any type of casual registration.
5. All Classes will be run under ESNZ rules and regulations.
6. All entries close on Friday 13th February 2015 (only exception is Dressage which closes Tuesday 5th February 2015). No phone entries or changes are accepted.
7. Once an entry has been received by HOY Management, you are deemed to be entered into the show and thus any outstanding payments are required to be made.
8. Late entries will be accepted after 13th February 2015 and will incur a charge of \$5 per class entered. Scratching fees are 10% of entry fees before 13th February 2015 and 20% thereafter.
9. Class changes are regarded as scratchings and late entries.
10. Where a competitor qualifies after the 13th February 2015 and can provide written proof of qualification, no late entry fee will be incurred. For online entries, additional fees will be refunded by the HOY Office.
11. From Monday 16th March 2015 Scratching and Late Entries must be on the appropriate form and handed into the HOY Administration Office no later than 5pm the day prior to competition, the above penalties will apply (see clauses 6 & 7). Scratching and Late Entry forms are available from the HOY Admin Office. Scratching and Late Entries may also be submitted online up to 5pm the night before competition. All forms will be receipted.
12. **After Friday 13th March 2015, all scratchings from the show, must be accompanied by a vet or doctor's certificate.**
13. **All riders must ensure that the HOY Admin office is notified of all scratchings, late entries and class changes, in writing, through the appropriate method – See Clause 10.**
14. Change of Rider/Horse must be made on the appropriate form and handed to the HOY Administration Office no later than 5pm the day prior to competition. **Proof of membership/registration** must be attached to the appropriate form, if not already submitted. Change of Rider/Horse form is available on the website and at the HOY Admin Office.

15. **Statements will be sent out to all competitors by 3rd April 2015. Confirmation of prize money and/or refunds must be received in writing, from the competitor, prior to 5.00pm, 30th April 2015. No prize money or refunds will be paid out until confirmation is received. No prize money or refund confirmations will be considered after the 5.00pm, 30th April 2015.** No refunds will be made under \$10 unless specifically requested.
16. **Once confirmation has been received (as clause 13) All prize money and/or refunds will be paid into the bank account number that is either listed on the competitor's Equestrian Entries records or supplied on the Manual Entry form. For manual entry forms a bank deposit slip or electronic copy of the bank account number is to be supplied. Any change in bank account number must be advised in writing.**
17. All those competing in Showjumping, Show Hunter, Dressage, Showing, Eventing and Mounted Games classes must pay a ground levy/admin fee of \$59 per horse/pony. For other sections the ground levy is \$39 per horse/pony.
18. **All competitors must report to the office at the Pologrounds before entering the Showgrounds, to collect wristbands and, where applicable, camping passes. No one will be allowed to enter the grounds before 10.00am Saturday 14th March 2015. A valid wrist band must be worn to enable you to enter the grounds. Only people with camping passes will be allowed in the camping areas.**
19. Wristbands must be worn in original state at all times while at the show. Replacement wristbands can be obtained from the Admin Office, but will only be issued on the surrender of the broken wristband. If no wristband can be surrendered, a replacement cost of \$50 each will be charged.
20. Two wristbands will be allocated to each Rider on receipt of their entry. Please note; these are allocated to the Rider **not** the Owner. These allocated wristbands will be given out at registration.
21. **Prior to the show competitors are able to purchase 3 extra wristbands at a cost of \$50 each, these must be purchased prior to or at the time of registration.**
22. **All outstanding fees must be paid prior to registration. Except for the acceptance fee for the Olympic Cup, Dressage Kur and Silver Fern Stakes Classes, wristbands and camping passes will not be issued to customers with outstanding accounts.**
23. Acceptance for qualifying classes and championships must be made, together with the fees, by 5pm the day prior to competition.
24. A reduction in prize money and placing may occur, at the sole and absolute discretion of the Event Managers, where it is deemed necessary. A reduction in prize money and placing **will occur** where there are 7 entries or less active competitors in the class. The Event Managers reserve the right to alter the number of competitors in championship classes if deemed necessary.
25. There will be testing for prohibited substances during the show. All prize money relating to competitors horses and ponies, which are tested for prohibited substances, will be withheld until the test is cleared.
26. All competitors who win prize money over \$500 per class must complete the appropriate forms available in the Office. The event Secretary must be advised of GST numbers, where applicable. All Australian competitors must complete the appropriate forms available in the Office irrespective of prize money won. These requirements must be completed before any prize money will be paid out.
27. Conflicting sponsor's logos and emblems will not be permitted during prize giving ceremonies at the show. Placegetters will be required to wear dress rugs, supplied by the Horse of the Year (Hawke's Bay) Ltd, at presentation ceremonies.
28. Any rider or person contravening Hawke's Bay A&P Showground rules and regulations will be liable for a fine not exceeding \$100 and disqualification from the show indefinitely.
29. The **consumption of alcohol** is limited to the bars, café, function centre, camping areas and Grandstand only. **No alcohol** is to be consumed or open containers carried within the secured area including behind the grandstand and around the arenas and stabling blocks. No alcohol is to be carried onto the Grandstand.
30. **Dogs are not allowed** on the Hawke's Bay A&P Showgrounds.
31. Except for trade exhibitors, no access is allowed into the trade area, 30mins after the last activity of the day.
32. Permission of the organising Event Management Company must be obtained for any product or service to be sold, advertised or performed outside of the designated trade and food areas.
33. No personal notices are to be displayed anywhere around the grounds. There will be a noticeboard in the Admin Office for this purpose.
34. **No animals** are to be grazed on any of the arenas at anytime, from Friday 13th March – Sunday 22nd March (inclusive).
35. The HOY has the right to allow a wild card entry into any class and overseas riders and horses into a qualified class, if in the opinion of the HOY the combination adds to the competition.
36. Horse of the Year (Hawke's Bay) Ltd reserves the right to alter schedules and conditions if circumstances require it.

MANUAL ENTRIES

1. Manual entries must be accompanied with payment. Cheques to be made payable to "HOY (Hawke's Bay) Ltd".
2. Manual entries must be sent to: Secretary, HOY Office, PO Box 7272, Taradale Napier 4141.
3. Manual scratching's must be notified to the Secretary using the appropriate scratching form available on the website
4. There will be an additional charge of \$5 for each manual entry.

STABLING (complete conditions can be found in the Stabling & Camping Conditions on the website)

1. Stallions must be either stabled or under control of a suitable person at all times. They are not to be left tied to trucks.
2. Stallions must be identified with an "S" badge attached to their bridle.

3. All stabling and yarding areas are **NO SMOKING** areas. Anyone found breaching this condition will face a penalty and/or trespassed from the show.

CAMPING (complete conditions can be found in the Stabling & Camping Conditions on the website)

1. Camping passes must be displayed either on the vehicle dashboard or attached to the tent.
2. Paid power ID tags must be attached to the plug-in-end of the power cord, tags available at Registration.
3. Anything connected to a power supply must have a **current electrical certification** with paid power tag.
4. All camping material (including tents, vehicles, etc.) must remain within the site boundaries set in the camping areas. Any additional vehicles or equipment must be removed from the camping area. Parking available on the golf course or day parking areas.
5. Any vehicle or material found outside of the site boundaries or blocking access/egresses will be towed or confiscated at the owner's expense.
6. No infrastructure or grounds may be tampered with without the permission of HOY Management.
7. No vehicle access at Gate 2 between 11am – 7pm on Saturday 21st March 2015. All vehicles must access through Gate 1 or Gate C between these times.
8. Camping Forms submitted after the closing date (13th February 2015) may not be guaranteed a site on the Showgrounds
9. A gate number will be issued at registration. This is the only gate through which a customer can enter or exit the grounds.

HEALTH & SAFETY

1. Hawke's Bay A&P Showgrounds are classified as a construction and multi-hazard site from 8am Monday 2nd March 2015 – 9am on Sunday 15th March 2015.
2. Between Sunday 15th March 2014 – Sunday 22nd March 2014, the Hawke's Bay A&P Showgrounds will no longer be a construction site, however will remain a multi-hazard site.
3. All competitors and spectators etc. are responsible for their own safety and must act safely at all times.
4. All people at the Hawke's Bay A&P Showgrounds must comply with all the Health & Safety conditions of the show.
5. Any hazards identified need to be reported to event staff member.
6. Once dark or low visibility occurs, no vehicle movement is allowed (this includes motorbikes, cars, utes, machinery etc.) in the secure area unless permission granted by HOY Management.
7. A full copy of the Health and Safety plan is available at the HOY admin office.
8. The use of bikes (including push bikes) is allowed on the grounds and normal road rules apply. The following rules must also be adhered to:
 - Driver has a current driver's license (except push bikes)
 - Helmet to be worn at all times while bike is in operation
 - Lights must be on during operation (if possible)
 - Not to be taken into the secure area, around practice arenas or within stable/yard areas
 - Speed limit of 10km maximum at all times
 - Limited to one passenger (if applicable to bike) who must also be wearing a helmet
 - Operated in daylight hours only